



## AUDIT COMMITTEE

Date: 7 March 2011  
Time: 6.00 p.m.  
Place: Shimkent Room, Daneshill House, Danestrete, Stevenage  
Contact: Guy Moody  
01438 242203

Members: Councillors L Chester (Chair), P Bibby CC, D Cullen,  
J Gardner, B Jackson and R Parker CC

Independent: B Mitchell

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## AGENDA

### PART I

**1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

**2 MINUTES – SPECIAL AUDIT COMMITTEE - 17 FEBRUARY 2011**

To approve as a correct record the Minutes of the meeting held on 17 February 2011.

Minutes attached

**3 EXTERNAL AUDIT PLAN (2010/11)**

Report attached.

**4 EXTERNAL CERTIFICATION WORK REPORT (2009/2010)**

Report attached

**5 DATA QUALITY ACTION PLAN**

To advise Members of progress made against the actions set out in the Data Quality Action Plan as appended to the agenda.

Report and appendix attached

## **6 INTERNAL AUDIT PROGRESS REPORT**

To note progress in the delivery of the Internal Audit Plan and consider recommended amendments.

Report and appendices attached

## **7 2011/12 INTERNAL AUDIT PLAN**

Members are requested to receive and approve the 2011/2012 Internal Audit Plan.

Report attached

## **8 DATA PROTECTION AND COMPLIANCE**

To update Members on the Council's current arrangements for fulfilling its responsibilities under the Data Protection Act.

Report and appendix attached.

## **9 GROUP ACCOUNTS**

To update Members on proposals to publish single entity Statement of Accounts for 2010/2011.

Report and appendices attached.

## **10 CORPORATE GOVERNANCE ARRANGEMENTS**

To advise Members on the Council's self assessment process and to update Members on progress made against actions identified for delivery in 2010/11 and advise actions planned for 2011/12.

Report and appendices attached.

## **11 INTERNAL AUDIT SERVICE REPORT**

To set out proposals for delivery of Internal Audit through a shared service with Hertfordshire County Council and other Hertfordshire authorities.

Report attached.

## **12 URGENT PART I BUSINESS**

To consider any Part I business accepted by the Chair as urgent

### **13 EXCLUSION OF THE PRESS AND PUBLIC**

To consider the following motions:

1. That under Section 100 (A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part I of Schedule 12A of the Act, as amended by SI 2006 No.88.
2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

### **PART II**

### **14 STRATEGIC RISK REGISTER QUARTER 3 2010/11**

To note the latest Strategic Risk Register for Stevenage Borough Council and developments in the risk management arrangements.

Report and appendices attached.

### **15 URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent